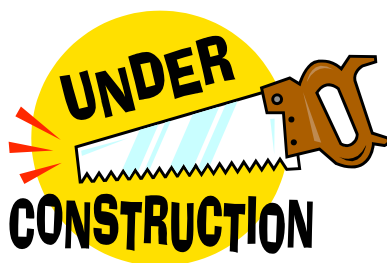


MAHRO'S
2010
ANNUAL
MAINTENANCE
CONFERENCE



MAHRO ANNUAL MAINTENANCE CONFERENCE
Grand Soleil Resort & Casino
Natchez, MS
February 24, 25, & 26, 2010

Dear Executive Director:

The Mississippi Association of Housing and Redevelopment Officials will sponsor the first of a series of Maintenance Workshops for 2010. The first of which, will be designed for hands-on maintenance training, geared for maintenance Mechanic's, Mechanic's Assistants, Prep Crews, laborers and supervisors. The Maintenance Conference will be held at the Grand Soleil Casino resort in Natchez, MS.

This year the **Mini-Workshop** on February 24, 2010 will offer two classes, **TROUBLESHOOTING ELECTRONIC IGNITION CONTROLS FOR GAS FURNACES AND EVERDAY COMPREHENSIVE MAINTENANCE PLANNING AND PROCEDURES.** Please note that the first class has a limited number of participants and will be filled with the first 21 participants registered. Please also be aware that this class is continued on Thursday. The ARRA class is unlimited. Please refer to the registration form for more details.

Please note the following registration fees:

Mini-Workshop	\$150.00 per person
Annual Conference	\$175.00 per person

Late and on-site registration for the Annual conference will cost an additional \$20.00 per person. The deadline for registration is **February 12th**, 2010.

Hotel rates will be \$71.00 plus 10% taxes for single and double occupancy. Reservations can be made by calling 1-888-946-4727, refer your reservation to MAHRO. Room reservations **MUST** be made by **February 4th**, 2010 to be guaranteed. Any reservations after the deadline will be accepted on space available basis.

An incidental deposit of \$25.00, paid with either a credit card or cash, is required at check in and any remaining balance will be refunded at check out.

Individuals, who require a tax-exempt status, MUST present the tax-exempt certification form from the Ms. State Tax commission, and pay with a Housing Authority check or credit card. The certification can be obtained by calling the tax commission at 1-601-923-7015.

If you should have any questions, or need additional information. Please contact Brian Power, Donald Martin or Mike Proffitt. The MAHRO Maintenance and Workshop committees are looking forward to your agency's participation.

Sincerely,

Brian Power

Chairman
MAHRO Maintenance Committee

MAHRO

Annual Maintenance Conference/Mini Workshop
February 24, 25, & 26, 2010

SCHEDULE OF EVENTS

MINI WORKSHOP

Wednesday, February 24, 2010

**TROUBLESHOOTING ELECTRONIC
IGNITION CONTROLS FOR GAS FURNACES**

CONTINUED THURSDAY

**EVERYDAY COMPREHENSIVE
MAINTENANCE PLANNING AND
PROCEDURES**

ANNUAL CONFERENCE BEGINS

Thursday, February 25, 2010

Registration	7:00 – 8:00 A.M.
Opening	8:00 – 9:30 A.M.
Presiding	Brian Power MAHRO Maintenance Committee

Introduction & Welcome

Bob Farrar,
MAHRO President

Thursday, February 25, 2010
8:45A.M. – 9:30A.M

General Session

Govdeals.com
Neal Roddy &

Thursday, February 25, 2010
9:45 – 11:45
CLASS I (continued after lunch)

Troubleshooting Electronic Ignitions
For Gas Furnaces. (Cont. From Wed.)

Jim Waterman
Training Associates, Inc.

CLASS II

Knowing and Understanding Asbestos,
Lead Base Paint and Mold in Public Housing

Bill Young
ERG Environmental, Inc.

12:00 A.M. – 1:00 P.M.
MAHRO Sponsored Lunch
Served in the ARENA

**Thursday, February 25, 2010
1:00 P.M. – 4:30 P.M.**

CLASS I (“continued”)

Troubleshooting Electronic Ignitions
(Continued)

Jim Waterman
Training Associates, Inc.

CLASS II

Fire Prevention & Safety

Natchez Fire Department

**Thursday, February 25, 2010
6:00 – 7:30 P.M.**

All New Exhibitors Reception

“PRIZE DRAWINGS”

**Friday, February 26, 2009
8:30 A.M. – 11:30 A.M.**

CPR Training

Class I

American Red Cross
Debora Davis

Class II

Understanding Procurement and Contract
Administration From a Maintenance Perspective

Johnny Taylor
JWT Consultants

**Friday, February 26, 2010
11:30 A.M. – 12:00 P.M.**

CLOSING

PRIZE DRAWINGS

“YOU MUST BE PRESENT TO WIN”

TO: MAHRO Members
FROM: Maintenance Committee
RE: Door Prizes

In a few weeks MAHRO will be sponsoring the Annual Maintenance Conference. In addition to the training provided it is always a good idea to add incentives, which will aide in high participation. Prize drawings placed at appropriate times during the conference accomplishes this. With that in mind, I ask for your help in supplying prizes for the conference.

With each item, please include the name of the Housing Authority and the Vendor.

When you arrive, look up a member of the Maintenance Committee and he will secure the door prize.

Sincerely,

Brian Power
MAHRO Maintenance Committee

Dear Executive Director:

RE: **MINI-WORKSHOP**

Instructors for the Mini-Workshop will be;
Jim Waterman, Training Associates, Inc.
Johnny Taylor, JWT Consultants

The purpose of this training is to provide participants with skills, which they can take back to the workplace and apply without need of expensive equipment or supervisory approval.

Mr. Waterman will utilize a lecture/demonstration format to introduce participants to the basic subject matter. Students then participate in hands-on exercises to solve real or simulated problems, which they are likely to encounter in everyday situations.

The everyday operations of a typical maintenance department bring challenges and requirements that are overlooked. Johnny Taylor will fill us all in on what has changed and what is required of each Housing Authority. Mr. Taylor will use his thirty four years of contract administration experience to keep us abreast of the new reporting requirements.

Sincerely,

Brian Power
MAHRO Maintenance Committee

MAHRO MINI WORKSHOP

REGISTRATION FORM
FEBRUARY 24, 2010

_____ Housing Authority

Person attending:

<u>NAME</u>	<u>CLASS ATTENDING</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Total Attending _____ at \$150.00 per person \$_____ enclosed.

CLASS I TROUBLE SHOOTING ELECTRONIC Jim Waterman
 IGNITIONS FOR GAS FURNACES: Training Associates

CLASS II EVERYDAY COMPREHENSIVE MAINT. Johnny Taylor
 PLANNING AND PROCEDURES JWT Consulting LLC

The Electronic Ignition class will be limited to the first 20 persons registered
Session two is unlimited.

MAHRO
ANNUAL MAINTENANCE CONFERENCE
Registration Form
February 25 – 26, 2010

PHA _____

Persons attending:

<u>NAME</u>	<u>CLASS ATTENDING</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Total attending _____ at \$175.00 per person \$_____ enclosed.

SOME CLASSES ARE LIMITED, REGISTER EARLY

Please return this form to: Mike Proffitt, Secretary-Treasurer, 501 Brookman Drive, Brookhaven, MS 39601,
no later than February 4th, 2010